# FIRST NAME (NICKNAME) LAST NAME

Address Phone Number Email

#### **Education**

#### **Carleton University**

Ottawa, ON

Honours Bachelor of Mathematics,

Class of May 2020

Statistics with a Concentration in Actuarial Science

Cumulative GPA 10.71/12

## **Summary of Qualifications**

#### **Actuarial Exams**

Passed Exam P/ Probability Theory

January 2018

• Passed Exam FM / Financial Mathematics

June 2018

## Validation by Education Expirence (VEE) Credits

• Completed: Economics

May 2018

• In Progress: Finance

May 2019

## **Work Experience**

#### **Actuarial Analyst**

May 2016 – August 2016

Mercer, Ottawa ON

- Actively assisting in the preparation of data for actuarial reports, accounting and annual statements.
- Responsible for working with data preparation, data validation, data calculations and peer review.
- Effectively develops benefit calculations, government forms, and client correspondence

#### **Data Analyst**

May 2017 - August 2017

Shopify, Ottawa, ON

- Collaborated with colleagues to acquire and collect data from a variety of sources and to prepare and create tables for future analysis
- Developed and maintained databases and data collection systems to optimize statistical efficiency by using SQL Server Management Studio (SSMS)
- Applied softwares R and Spark for data cleaning, data clustering, data manipulation, and data analysis
- Used Excel and Power BI for data visualization to develop evidence based reporting solutions, and to present new indicators to executives

## Leadership/Activities

#### **Actuarial Science Club**, *Vice President Communications*

Fall 2017 – Present

Assist other executive board members plan, manage and execute various events

#### Microeconomics, Department of Economics, Grading Assistant

Fall 2016

#### Social Justice Club, President

Fall 2016 - Spring 2017

• Lead meetings, plan, manage and execute various events

#### **Skills**

Computer Skills: SQL, R, Excel, Word, PowerPoint, Access

Language: Bilingual, English/French